



Chester Upland School District
RECEIVER'S MEETING WITH THE PUBLIC
AGENDA

February 20, 2014

- 1. Call to Order**
- 2. Pledge of Allegiance to the Flag**
- 3. Student Recognition**
- 4. Report from the Superintendent**
- 5. Presentations**
- 6. Commendations**
- 7. Approval of Minutes of previous meeting of January 16, 2014 and Special Meeting of January 29, 2014**
- 8. Public Comment**
- 9. Education Agenda**
 - A-1 General/Categorical Funds. Approval of Special Education Settlement Agreement – Student #077482
 - A-2 Approval to adopt and approve Student Hearings
 - A-3 Approval of Homebound Instruction for student(s)
 - A-4 Approval for attendance at Call to Convention/Conference National Council on Educating Black Children
 - A-5 Approval for attendance at Grant Meeting – Promoting Adolescent Health through School-Based HIV/STD/Teen Pregnancy Prevention Initiative

10. Personnel Agenda

- B-1 General/Categorical Funds. Approval of appointments, leaves of absence, returns from leaves of absence, resignations, reassignments and completions of probation
- B-2 2013-2014 General Budget – Approval to attend PA Association of School Personnel Administrators (PASPA) Conference
- B-3 Saturday School Correction of Ending Date and Addition to Staff
- B-4 General Fund: \$2,500 - Approval of Stipend for the 2013-2014 School Year – Student Hearings

11. Business Agenda

- C-1 Reports of the tax collectors
- C-2 Approval of the Treasurer's Report/Budget Report
- C-3 General Fund Budget: \$8,699,634.73. Approval of list of payments
- C-4 General Fund Budget: \$1,834,014.06. Approval of payrolls
- C-5 Approval of Consulting Agreement with Gallagher Benefit Services, Inc.
- C-6 Approval of Agreement with the Delaware County Intermediate Unit to archive email for CUSD
- C-7 Approval of Authorization of 403(b) providers for the School District

Chester Upland School District

**RECEIVER'S MEETING WITH THE PUBLIC
AGENDA**

February 20, 2014

EDUCATION AGENDA

A-1 General/Categorical Funds. Approval of Special Education Settlement Agreement – Student #077482

RESOLVED, that the Superintendent is authorized to enter into a Special Education Settlement Agreement with Student #077482 which includes attorneys' fees to Thalheimer & Palumbo, P.C. not to exceed Two Thousand Five Hundred Dollars (\$2,500.00); and pay the amount of Three Thousand Eight Hundred Dollars (\$3,800.00) for the Independent Educational Evaluation ("IEE") for reimbursement of fees to Thalheimer & Palumbo, P.C..

Payable from: 2013-2014 General Fund Budget
Executive Sponsor: Andria Saia

A-2 Approval to adopt and approve Student Hearings.

RESOLVED, that the Resolutions pertaining to the following students being presented to the Receiver, acting as the Board of School Directors, be hereby adopted and approved:

STUDENT I.D. #:	DATE OF HEARING:
ID # 077121	February 20, 2014
ID# 075981	February 20, 2014
ID#075982	February 20, 2014
ID#082317	February 20, 2014

Executive Sponsor: Tamara Thomas Smith

A-3 Homebound Instruction for student(s)

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for student(s) listed below by student identification number to receive homebound instruction:

Student ID #:	School:	Effective Dates:
076664	CHS	2/5/14-5/9/2014

Payable from: 2013-2014 General Fund Budget
Executive Sponsor: Tamara Thomas Smith

A-4 Call to Convention/Conference National Council on Educating Black Children

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, approves payment for two staff CUSD at Chester High School to attend the Call to Convention/Conference National Council on Educating Black Children Conference, April 15-April 18, 2014 in New Orleans, LA 70130. Costs include registration fees @ \$1,000.00, lodging @ \$165.72/night for 3 nights = \$994.32, airfare @ \$854, and per diem reimbursable at district approved rate.

Payable from: 2013-2014 Title II Function 2270 Professional Development
Executive Sponsor: Tamara Thomas Smith

A-5 Grant Meeting - Promoting Adolescent Health through School-Based HIV/STD/ Teen Pregnancy Prevention Initiative

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, approves payment for two staff to attend a meeting in Harrisburg, PA for the Promoting Adolescent Health Through School-Based HIV/STD/ Teen Pregnancy Prevention grant that the district has been approved to receive. Costs include lodging @ \$175/night for 1 nights = \$350.00, travel costs reimbursable at the district approved rate and per diem reimbursable at the district approved rate.

CUSD will be reimbursed by Promoting Adolescent Health Through School-Based HIV/STD/ Teen Pregnancy Prevention Initiative for all costs incurred.

Payable from: Promoting Adolescent health through School-Based HIV/SdT/Teen Pregnancy Prevention Initiative
Executive Sponsor: Tamara Thomas Smith

PERSONNEL AGENDA

B-1 General/Categorical Funds. Approval of appointments, leaves of absence, returns from leaves of absence, resignations, reassignments and completions of probation.

RESOLVED, that the following **appointments** be approved on the effective date respectively noted:

(a) Professional

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective Date</u>	<u>New Position or Replacement</u>
Mesquito, Kimberly	Teacher, Social Studies Chester High School	\$48,863 (B+16/4) 10 months	02/10/14	Replacement 2013-2014 G.F.B.
Open	Per Diem Principal	\$250.00/day	02/18/14	New Position 2013-2014 G.F.B.

FURTHER RESOLVED, that the following **leaves of absence** be approved on the effective date respectively noted:

(a) Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Bryan, Stephanie	Teacher, Special Education Chester Upland School of the Arts	04/07/14-08/01/14 (FMLA)

(b) Non Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Collier, Horace	Grounds Man Maintenance Department	01/30/14-02/17/14 (FMLA)
Covington, Gloria	Teacher Aide Toby Farms School	02/04/04-03/07/14 (FMLA)

FURTHER RESOLVED, that the following **return from leave of absence** be approved on the effective date respectively noted:

(a) Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Donofry, Stephanie	Teacher, English S.T.E.M. Intermediate School	01/10/14

(b) Non Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Lane, Allen	Painter Maintenance Department	01/21/14

FURTHER RESOLVED, that the following **resignations** be approved on the effective date respectively noted:

(a) Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Crews-Hart, Carmen	Collegial Training Partner District-Wide	02/03/14

(b) Non Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Davis, James	Accounts Payable Coordinator Administration Building	02/21/14
Morris, Naomi	Personal Care Aide Toby Farms School	02/12/14
Williams, Calvin	School Safety Officer School Safety Department	12/10/13

FURTHER RESOLVED, that the following **reassignments** be approved on the effective date respectively noted:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Cunningham, Karrin	Personal Care Aide Chester Upland School of the Arts \$65/day 10 months	Teacher Aide Toby Farms School \$22,356 10 months	02/18/14
Payne-Grasty, Tishira	Substitute Bus Aide Transportation Department	Bus Aide Transportation Department	11/12/13

FURTHER RESOLVED, that the following **completions of probation** be approved on the effective date respectively noted:

(b)Non Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Boynton, Joseph	School Safety Officer School Safety Department	01/06/14
Payne-Grasty, Tishira	Bus Aide Transportation Department	01/29/14
Pittman, Tiffany	School Safety Officer School Safety Department	01/28/14
Stokes, Gloria	School Safety Officer School Safety Department	01/28/14
Williams, Nanette	Bus Driver Transportation Department	02/10/14

B-2 2013-2014 General Budget – Approval to attend PA Association of School Personnel Administrators (PASPA) Conference.

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for Alvina Jenkins and Sonja Harris to attend the PA Association of School Personnel Administrators (PASPA) Conference in Hershey, PA commencing February 26 – 28, 2014. Cost to include hotel \$110 per night + tax (one room); conference registration, \$825 for two attendees and mileage reimbursement at district’s approval rate.

Payable from: 2013-2014 General Fund

Executive Sponsor: Alvina Jenkins

B-3 Saturday School Correction of Ending Date and Addition to Staff.

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the Saturday School Program to commence February 1, 2014 through March 15, 2014.

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following additional individual to participate in the Saturday School Program effective February 1, 2014 through March 15, 2014:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Davis, Bonita	Teacher	\$25.00/hr.

B-4 General Fund: \$2, 500 - Approval of Stipend for the 2013- School Year – Student Hearings.

RESOLVED, that Joyce Harvey be paid a stipend of \$2,500 for the remainder of the 2013-2014 school year for student hearings, preparation of hearing summaries, preparation of Board Resolutions, scheduling student hearings and notices to parents, Board Members and staff.

Payable from: General Fund

Executive Sponsor: Alvina Jenkins

BUSINESS AGENDA

C-1 Reports of the tax collectors.

RESOLVED, that the reports of the City of Chester, Borough of Upland, and Chester Township for the period January 1, 2014 through January 31, 2014 in the amount of \$828,263.22 be received, be noted upon the Minutes and filed.

Executive Sponsor: George R. Crawford

C-2 Approval of the Treasurer's Report/Budget Report.

RESOLVED, that the attached Treasurer's Report/Budget Report for the fiscal month ended January 31, 2014 be APPROVED by the Receiver, acting as the Board of School Directors.

Executive Sponsor: George R. Crawford

C-3 General Fund Budget: \$8,699,634.73. Approval of list of payments.

RESOLVED, that the attached list of payments dated January 17, 2014, through February 20, 2014 checks numbering 34321 through 34541, of the various accounts totaling for all accounts the grand sum of \$8,699,634.73, a copy of which has been given to the Receiver, acting as the Board of School Directors, and a copy of which is now before the Receiver, be APPROVED, and that said list of payments be incorporated into the February 20, 2014 Minutes.

(LIST OF PAYMENTS ATTACHED)

C-4 General Fund Budget: \$1,834,014.06. Approval of payrolls.

RESOLVED, that the payrolls dated January 15, 2014 and January 29, 2014 of the various accounts totaling for all accounts the grand sum of \$1,834,014.06 be approved by the Receiver, acting as the Board of School Directors.

Payable from: General Fund

Executive Sponsor: George R. Crawford

C-5 Approval of Consulting Agreement with Gallagher Benefit Services, Inc.

RESOLVED, that the Receiver of the Chester Upland School District (hereinafter "School District" approves the Consulting Agreement with Gallagher Benefit Services, Inc. for the period July 1, 2013 through June 30, 2014.

Cost: Not to Exceed \$35,000.00
Payable from: Employee Benefits
Account Code: TBD
Executive Sponsor: George R. Crawford

C-6 Approval of Agreement with the Delaware County Intermediate Unit to Archive E-mail for the CUSD

RESOLVED, that the Receiver, acting as the Board of School Directors, enter into an agreement with the Delaware County Intermediate Unit for the purposes of archiving e-mail for all personnel using Chester Upland School District e-mail accounts, for the term of 3-years, commencing on March 1, 2014.

Cost: \$25,270.00
Payable from: General Fund
Account Code: 10-2840-322-000-00-00-00-TECH
Executive Sponsor: Joshua Culbertson

C-7 Approval of Authorization of 403(b) Providers for the School District

RESOLVED, that the Chester Upland School District (hereinafter "School District") hereby authorizes the approval of the following 403(b) providers for the School District:

Kades-Margolis Capital
Midland National Life
New York Life Insurance and Annuity Corporation

Cost: N/A
Executive Sponsor: Joe Watkins

C-8 Approval of Contract with Kim Friends and CSM Consulting, Inc.

RESOLVED, that the Chester Upland School District (hereinafter "School District") hereby approves the contract with Kim Friends and CSM Consulting, Inc. to provided e-rate services at a cost of \$13,000 in conjunction with ERate applications pertaining to the 2014-2015 reimbursement year.

FURTHER RESOLVED, that George Crawford, Chief Financial Officer or Karen DeShullo, Business Administrator, are authorized to execute any and all documents necessary to execute the contract referenced herein.

Cost: \$13,000.00

Payable from: General Fund

Account Code:

Executive Sponsor: George Crawford