



Chester Upland School District
RECEIVER'S MEETING WITH THE PUBLIC
AGENDA

March 20, 2014

- 1. Call to Order**
- 2. Pledge of Allegiance to the Flag**
- 3. Student Recognition**
- 4. Report from the Superintendent**
- 5. Presentations**
- 6. Commendations**
- 7. Approval of Minutes of previous meeting of February 20, 2014**
- 8. Public Comment**
- 9. Education Agenda**
 - A-1 Approval to adopt and approve Student Hearings.
 - A-2 Homebound Instruction for Students.
 - A-3 Education Workshops/Parent University
 - A-4 Education – Agreement for Dual Enrollment Widener University and the Chester Upland School District
 - A-5 Pre-K Counts Grantee Conference
 - A-6 Approval for 30 students from the Clipper Academy to attend a class trip to the New Jersey Aquarium.
 - A-7 Approval to pay Fall, 2013 and Spring, 2014 tuition to Harcum College per settlement agreement for student.

10. Personnel Agenda

- B-1 General/Categorical Funds. Approval of appointments, leaves of absence, returns from leaves of absence, resignations, reassignments, furloughs and completions of probation
- B-2 2013-2014 General Budget: \$4548.00 – Approval of tuition reimbursement for the 2013-2014 school year.
- B-3 2013-2014 General Fund Budget: Correction of salary adjustment for the 2013-2014 school year.
- B-4 Saturday School Addition to Staff.

11. Business Agenda

- C-1 Reports of the tax collectors
- C-2 Approval of the Treasurer's Report/Budget Report
- C-3 General Fund Budget: \$9,183,580.42. Approval of list of payments
- C-4 General Fund Budget: \$2,125,193.49. Approval of payrolls
- C-5 Approval of Agreement with the Delaware County Intermediate Unit to provide hosting services for Microsoft Exchange E-mail Applications.
- C-6 Approval of Agreement with the Delaware County Intermediate Unit to provide Internet access.
- C-7 Approval of Robert E. Little Landscaping for equipment for the 2013-2014 school year.
- C-8 Resolution for PNC Bank Loan

- C-9 Resolution for Assessment Agreement with Chester Downs and Marina
- C-10 Resolution for the installation and repair of the condensing unit and refrigerant line at STEM Academy at Showalter.
- C-11 Approval of Agreement with NEC Corporation of America to provide phone maintenance support services.

Chester Upland School District

**RECEIVER'S MEETING WITH THE PUBLIC
AGENDA**

March 20, 2014

EDUCATION AGENDA

A-1 Approval to adopt and approve Student Hearings.

RESOLVED, that the Resolutions pertaining to the following students being presented to the Receiver, acting as the Board of School Directors, be hereby adopted and approved:

STUDENT I.D. #:	DATE OF HEARING:
072174	3/4/14
090520	3/4/14
211425	3/4/14
069125	3/4/14

Executive Sponsor: Tamara Thomas Smith

A-2 Homebound Instruction for student(s).

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for student(s) listed below by student identification number to receive homebound instruction:

Student ID #:	School:	Effective Dates:
068148	CHS	3/10/14
070414	STEM	070414

Payable from: 2013-2014 General Fund Budget

Executive Sponsor: Tamara Thomas Smith

A-3 Education Workshops/Parent University

FURTHER RESOLVED, that the Receiver grant approval for an agreement between Darlington Arts Center and the Chester Upland School District, to provide a series of seven one hour Saturday workshops to be offered for Parent University. The classes will begin on Saturday, April 5, 2014 through Saturday, June 7, 2014 at Toby Farms Elementary School. Darlington Arts Center will provide and interactive exploration of literacy and theater as well as hands-on learning for parents and students focusing on the book, *Mufaro's Beautiful Daughters*. They will also provide instruction, all class materials including a book for each student and parent to take home. Total cost of the classes will be \$1,750.00. Payment is due in two installments: \$875.00 prior to the first class date and \$875.00 thirty days after the final class.

Payable from: 2013-2014 Title I Budget

Executive Sponsor: Claudia S. Averette

A-4 Education – Agreement for Dual Enrollment Widener University and the Chester Upland School District

FURTHER RESOLVED, that the Receiver approves a Consulting Services Agreement to be entered into between the Chester Upland School District and Widener University. This agreement will permit the school district to offer a college level course, through the consultation and resources of Widener University from August, 2014- May, 2015. A qualified Chester Upland School District employee will facilitate the college level course to a minimum of 10 and maximum of 12 students of the Chester Upland School District. The district shall pay Widener University \$200 per participating student.

Cost: Not to Exceed \$2,400

Payable from: General Fund

Executive Sponsor: Claudia S. Averette

A-5 Pre-K Counts Grantee Conference

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant permission for Dr. Malika Savoy-Brooks to attend the Spring 2014 Grantee Meeting for PA Pre-K Counts and Head Start State Supplemental to be held at the Blair County Convention Center in Altoona, PA on May 20, & May 21, 2014. This is without loss of pay and expenses including travel, meals and hotel accommodations not to exceed \$1,500.00

Payable from: Curriculum & Instruction Budget

Executive Sponsor: Malika Savoy-Brooks

A-6 Approval for 30 students from the Clipper Academy to attend a class trip to the New Jersey Aquarium.

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for 30 Chester High School Special Education students enrolled in the Clipper Academy and 4 adult staff chaperones to visit the Adventure Aquarium in Camden New Jersey on April 29, 2014. Permission slips will be obtained for all students attending the trip.

Cost: \$585.14

Payable from: General Fund

Executive Sponsor: Andria Saia

A-7 Approval to pay Fall, 2013 and Spring, 2014 tuition to Harcum College per settlement agreement for student.

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval to pay the Fall 2013 and Spring 2014 tuition, less Federal Pell Grant student aid, as per settlement agreement for student 029518 to Harcum College, 750 Montgomery Avenue, Bryn Mawr, PA 19010.

Cost: \$14,854.00

Payable from: General Funds

Executive Sponsor: Andria Saia

PERSONNEL AGENDA

B-1 General/Categorical Funds. Approval of appointments, leaves of absence, returns from leaves of absence, resignations, assignments, reassignments, furloughs and completions of probation.

RESOLVED, that the following **appointments** be approved on the effective date respectively noted:

(a) Professional

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective Date</u>	<u>New Position or Replacement</u>
Crews Hart, Carmen	Substitute Teacher Floater	\$100/Day 10 months	02/27/14	New Position 2013-2014 G.F.B.
Kagen, Trisha	Substitute Teacher Floater	\$100/Day 10 months	02/27/14	New Position 2013-2014 G.F.B.

(b) Non Professional

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective Date</u>	<u>New Position or Replacement</u>
Baldwin Frame, Peggy	Personal Care Aide Stetser Elementary	\$65/day 10 months	2/24/14	New Position 2013-2014 G.F.B.
Bates, Natalie	Personal Care Aide Stetser Elementary	\$65/day 10 months	3/24/14	New Position 2013-2014 G.F.B.
Brown, A'saad	Teacher Assistant Chester High School/Clipper	22,356 10 months	2/14/14	New Position 2013-2014 G.F.B.
Davis, Stanley	Personal Care Aide Chester Upland School of the Arts	\$65/day 10 months	2/24/14	New Position 2013-2014 G.F.B.
Mosley, Melinda	Personal Care Aide Toby Farms	\$65/day 10 months	3/24/14	New Position 2013-2014 G.F.B.

CHESTER UPLAND SCHOOL DISTRICT
 March 20, 2014 - Agenda
 Page 8 of 15

Nichols, Breon	Personal Care Aide Main Street School	\$65/hour 10 months	2/24/14	Replacement 2013-2014 G.F.B.
Smith, James	Personal Care Aide Toby Farms School	\$65/day 10 months	2/24/14	New Position 2013-2014 G.F.B.
Whitehead, Tyrell	Personal Care Aide Chester Upland School of the Arts	\$65/day 10 months	3/24/14	New Position 2013-2014 G.F.B.

FURTHER RESOLVED, that the following **leaves of absence** be approved on the effective date respectively noted:

(a) Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Burton, Dietra	Teacher, Elementary Stetser	3/10/14-4/11/14 (FMLA)
Carabetta, Nicholas	Director of Transportation Transportation Department	1/14/14-4/15/14 (FMLA)
Falconieri, Donna	Teacher, Special Education Chester High School	4/11/14-6/28/14 (FMLA)
McLaughlin, J'me Toby Farms	Teacher, Elementary	1/10/14-3/12/14 (FMLA)
Perez, Nancy	Principal Main Street	2/11/14-5/6/14 (FMLA)
Thompson, Rachael	Teacher, Pre Calculus Chester Upland School of the Arts	3/16/14-5/16/14 (FMLA)

(b) Non Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Miller, Deidre	Teacher Aide Toby Farms	2/27/14-4/15/14 (FMLA)

FURTHER RESOLVED, that the following **return from leave of absence** be approved on the effective date respectively noted:

(a) Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Pope, Myra	Teacher, Special Education Chester High	3/4/14

(b) Non Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Covington, Gloria	Teacher Assistant Toby Farms	3/4/2014
Laird, Amanda	L.P.N. Nurse's Assistant Toby Farms	3/10/14

FURTHER RESOLVED, that the following **resignations** be approved on the effective date respectively noted:

(a) Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Crews-Hart, Carmen	Collegial Training Partner District Wide	2/27/14
Jordan, Nicole	Special Education Teacher S.T.E.M.	2/23/14

(b) Non Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Grasty, Tishira	Bus Aide Transportation	3/5/14
Hunter, Robert	Bus Driver Transportation	4/10/14

FURTHER RESOLVED, that the following **reassignments** be approved on the effective date respectively noted:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Santana, Carmen	Secretary, Technology Chester High School \$22,356 10 months	Secretary Information Support Administration Bldg. \$22,356 10 months	03/13/14
Payne-Grasty, Tishira	Substitute Bus Aide Transportation	Bus Aide Transportation	11/12/13
Moore, Marian	Bus Aide Transportation \$10.99/hr 10 months	Personal Care Aide Toby Farms School \$65/day 10 months	3/24/14

FURTHER RESOLVED, that the following **completions of probation** be approved on the effective date respectively noted:

(c) Non Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Innis, Tina	Special Education Clerk Special Education Department	02/18/14

FURTHER RESOLVED, that the following **assignment** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective Date</u>
DiStasio, Nicholaus	Bus Aide Transportation	\$10.99/hour	03/04/14
Boneparte, Lamar	Bus Aide Transportation	10.99/hour	03/04/14

RESOLVED, that the personnel actions list below including, but not limited to, **furloughs** are hereby ratified and approved:

(a) Professional

Name

Bauer, Jay
 Evans, Tamara
 Lee, Marlita
 Vaughn, Stevenson

(b) Non Professional

Name

Collins, Roxanne
 Espanol, Mirtha
 Innes, Tina
 Whitehead, Terry

B-2 2013-2014 General Budget: \$4548.00 – Approval of tuition reimbursement for the 2013-2014 school year.

RESOLVED, that the Receiver, acting as the Board of Directors, grant approval for employee listed below to receive tuition reimbursement for the 2013-2014 school year, in the amount of \$4548.00.

Name	Numbers of Credits Submitted	Requested Amount	Approved Amount
Calvecchio, Thomas	12	\$4548.00	\$4548.00

Payable from: 2013-2014 General Fund Budget
Executive Sponsor: Alvina Jenkins

B-3 2013-2014 General Fund Budget: Correction of salary adjustment for the 2013-2014 school year.

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the correction of the salary adjustment for the 2013-2014 school year as listed below:

<u>Name</u>	<u>From</u>	<u>To</u>
Burke, LaWanda	\$73,691.00 (M+30)	\$74,314.00 (M45/9)
Derry, Vincent	\$59,009.00 (M30/2)	\$59,633. (M45/2)
Fears, Dionne	\$64,168.00 (M/5) add 10% +\$800	\$65,301.00 (M+30) add 10% +\$800

Payable from: 2013-2014 General Fund Budget
Executive Sponsor: Alvina Jenkins

B-4 Saturday School Addition to Staff.

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the Saturday School Program to commence February 1, 2014 through March 15, 2014.

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following additional individual to participate in the Saturday School Program effective February 1, 2014 through March 15, 2014:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Foley, Emory	Teacher Assistant (Sub)	\$12.00/hr.

BUSINESS AGENDA

C-1 Reports of the tax collectors.

RESOLVED, that the reports of the City of Chester, Borough of Upland, and Chester Township for the period February 1, 2014 through February 28, 2014 in the amount of \$162,878.33 be received, be noted upon the Minutes and filed.

Executive Sponsor: George R. Crawford

C-2 Approval of the Treasurer's Report/Budget Report.

RESOLVED, that the attached Treasurer's Report/Budget Report for the fiscal month ended February 28, 2014 be APPROVED by the Receiver, acting as the Board of School Directors.

Executive Sponsor: George R. Crawford

C-3 General Fund Budget: \$9,183,580.42. Approval of list of payments.

RESOLVED, that the attached list of payments of the various accounts totaling for all accounts and funds at the grand sum of \$9,183,580.42, of which General Fund payments total \$8,886,458.66, and Food Services Fund payments total \$297,121.76, a copy of which has been given to the Receiver, acting as the Board of School Directors, and a copy of which is now before the Receiver, be APPROVED, and that said list of payments be incorporated into the March 20, 2014 Minutes.

(LIST OF PAYMENTS ATTACHED)

C-4 General Fund Budget: \$2,125,193.49. Approval of payrolls.

RESOLVED, that the payrolls dated February 12, 2014, February 26, 2014, and February 27 2014 of the various accounts totaling for all accounts the grand sum of \$2,125,193.49 be approved by the Receiver, acting as the Board of School Directors.

Payable from: General Fund

Executive Sponsor: George R. Crawford

C-5 Approval of Agreement with the Delaware County Intermediate Unit to provide hosting services for Microsoft Exchange E-mail Applications.

RESOLVED, that the Receiver, acting as the Board of School Directors, enter into an agreement with the Delaware County Intermediate Unit for the purposes of providing Microsoft Exchange e-mail Application Hosting Services to the Chester Upland School District, commencing on February 3, 2014, for a term concluding on June 30, 2015.

Cost: \$32,000
Payable from: General Fund
Executive Sponsor: Joshua Culbertson

C-6 Approval of Agreement with the Delaware County Intermediate Unit to provide Internet access.

RESOLVED, that the Receiver, acting as the Board of School Directors, enter into an agreement with the Delaware County Intermediate Unit for the purposes of providing high speed Internet access service to the Chester Upland School District, retroactively commencing on July 1, 2013, and continuing through July 1, 2013.

Cost: \$9,336 billed semi-annually (available for E-rate support)
Payable from: General Fund
Executive Sponsor: Joshua Culbertson

C-7 Resolution for district landscaping equipment.

RESOLVED, that in response to solicitation of quotes district landscaping equipment for the 2013-2014 school year be awarded to the following vendor in the amount indicated.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Robert E. Little	Landscaping Equipment	\$23,083.96

Payable from: Maintenance Funds
Executive Sponsor: George R. Crawford

C-8 Resolution for PNC Bank Loan

RESOLVED, that the Receiver of the Chester Upland School District (hereinafter "School District") adopts the Resolution regarding the District's bank loan with PNC Bank for the refunding of the District's Bond Series 2003A.

Cost: Any associated costs are paid directly from the bank loan proceeds.
Executive Sponsor: George R. Crawford

C-9 Resolution for Assessment Agreement with Chester Downs and Marina

RESOLVED, that the Receiver of the Chester Upland School District (hereinafter "School District") hereby approves the Assessment Agreement with Chester Downs and Marina.

Cost: None

Executive Sponsor: George R. Crawford

C-10 Resolution for the installation and repair of the condensing unit and refrigerant line at STEM Academy at Showalter.

RESOLVED, that in response to solicitation of quotes for the installation and repair of the condensing unit and refrigerant line at STEM Academy at Showalter during the 2013-2014 school year be awarded to the following vendor in the amount indicated.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Snyder	Installation and Repairs of Units	\$8,365.00

Payable from: Maintenance Funds

Executive Sponsor: George R. Crawford

C-11 Approval of Agreement with NEC Corporation of America to provide phone maintenance support services.

RESOLVED, that the Receiver, acting as the Board of School Directors, enter into an agreement with NEC Corporation of America for the purposes of providing phone maintenance support services to the Chester Upland School District, for the period from February 28, 2014 and ending on February 27, 2015.

Cost: \$25,363.28

Payable from: General Fund – Technology

Executive Sponsor: Joshua Culbertson