

**Chester Upland School District**

**RECEIVER'S MEETING WITH THE PUBLIC  
AGENDA**

**November 21, 2013**

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- 1. Call to Order**
- 2. Pledge of Allegiance to the Flag**
- 3. Student Recognition**
- 4. Student Representatives to the Receiver**
- 5. Report from the Superintendent**
- 6. Presentations**
- 7. Approval of Minutes of previous meeting of October 17, 2013**
- 8. Public Comment on Agenda Items**
- 9. Education Agenda**
  - A-1 Approval to adopt and approve Student Hearings.
  - A-2 Homebound Instruction for student(s).
  - A-3 Title I Saturday Programs
  - A-4 American Reading Company for ELL Professional Development
  - A-5 Title I Supplemental Reading and Math Instruction at Stetser Elementary
  - A-6 Title I Supplemental Reading and Math Instruction
  - A-7 First in Math
  - A-8 Approval of services of American Red Cross: First Aid, CPR and AED training.
  - A-9 Approval of Compensation for employees attending First Aid, CPR and AED training.
  - A-10 Professional Development & Student Enrichment

A-11 Title II Grant - Approval to Purchase PD360's Educator Effectiveness System

**10. Personnel Agenda**

B-1 General/Categorical Funds. Approval of appointments, return from leave of absence, assignment, reassignment, resignation, termination, correction of transfers, and fall (middle school) coaching appointments.

B-2 21<sup>st</sup> Century Community Learning Centers Grant (Cohort 6A) - Credit Recovery After-School Program.

**11. Business Agenda**

C-1 Reports of the tax collectors.

C-2 Approval of the Treasurer's Report/Budget Report.

C-3 General Fund: \$8,231,624.74 - Approval of list of payments.

C-4 2014-2015 Budget Development Timeline

C-5 Approval of the Memorandum of Agreement between the School District and CUESPA

C-6 Bid Award for Wheel Alignment System Upgrade to be Compatible with Existing Equipment

**Chester Upland School District**  
**RECEIVER’S MEETING WITH THE PUBLIC**  
**AGENDA**

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**EDUCATION AGENDA**

**A-1 Approval to adopt and approve Student Hearings.**

RESOLVED, that the Resolutions pertaining to the following students being presented to the Receiver, acting as the Board of School Directors, be hereby adopted and approved:

<b>STUDENT I.D. #:</b>	<b>DATE OF HEARING:</b>
#071094	10/21/13
#070697	10/21/13
#082070	10/21/13
#070301	10/21/13
#073713	10/21/13

**Executive Sponsor:** Tamara Thomas Smith

**A-2 Homebound Instruction for student(s).**

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for student(s) listed below by student identification number to receive homebound instruction:

<b>Student ID #:</b>	<b>School:</b>	<b>Effective Dates:</b>
078755	CHS	11/12/13-2/18/14

**Payable from:** 2013-2014 General Fund Budget  
**Executive Sponsor:** Tamara Thomas Smith

**A-3 Title I Saturday Programs: Programming costs will not exceed \$70,000**

RESOLVED, that the Receiver, acting as the Board of School Directors, approve the implementation of district-wide Saturday academic enrichment programming to provide supplemental Reading and Math Instruction designed to support and compliment school-day instruction and increase student PSSA and Keystone Exam scores. Programming will operate from December 7, 2013 – March 15, 2014.

**Payable from: 2013-2014** Title I Function 3300 for staff, transportation and materials and C&I for curriculum materials  
**Executive Sponsor:** Malika Savoy-Brooks

**A-4 American Reading Company: \$6000 for ELL Professional Development**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for American Reading company to provide materials and services to support reading instruction, reading development and the reading capacity of students in grades Kindergarten through nine. American Reading Company will provide professional services, including collaboration with the Director of Curriculum instruction to ensure instructional alignment with the district's Recovery Plan and the Superintendent's Discover 2015 Plan. The American Reading Company will provide 2 days of professional development, valued at \$6000, English Language Learners' teachers. The sessions will include school-based classroom support for the ELL teachers of grades Kindergarten through nine. American Reading Company will provide 5 days of professional development, valued at \$11,500.00 for principals and assistant principals regarding the content, support and monitoring of the literacy instruction (resolution previously submitted and approved on October 17, 2013; Service to begin on November 25, 2013).

**Payable from: 2013-2014** Title II Professional Development  
**Executive Sponsor:** Malika Savoy-Brooks

**A-5 Title I Supplemental Reading and Math Instruction at Stetser Elementary: Program costs not to exceed \$60,000.**

RESOLVED, that the Receiver, acting as the Board of School Directors, approve the implementation of after school Reading and Math Instruction, in partnership with Widener University, designed to support and compliment school-day instruction and increase student achievement. Program costs not to exceed \$60,000.

- Coordinator at \$25/hour
- Teaching Staff at \$25/hour
- Security Staff at \$17.85
- Materials and Supplies

**Payable from:** Title I Function 3300  
**Executive Sponsor:** Malika Savoy-Brooks

**A-6 Title I Supplemental Reading and Math Instruction: Not to exceed \$1,000 per student.**

RESOLVED, that the Receiver, acting as the Board of School Directors, enter into agreements with state-approved providers in an amount not to exceed \$1,000 per student , to provide supplemental Reading and Math Instruction designed to support and compliment school-day instruction.

- The per pupil allocation for 2013-2014 is not to exceed \$1,000.
- Providers will be paid only for core instructional tutoring services.
- Providers will provide CUSD with sign-in sheets and progress reports to validate the hours included on invoices.

**Payable from:** Title I Function 3300  
**Executive Sponsor:** Malika Savoy-Brooks

**A-7 First In Math- \$18,000**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval to purchase First In Mathematics for students in grades Kindergarten through eight. In collaboration with the Director of Curriculum and Instruction and the Director of Technology, Assessment, and Accountability, First in Math will supply User IDs for up to 1,500 students, grades K through 8. First in Math is intended to strengthen basic mathematic concepts, engage students in content that will encourage students to practice, internalize, and master mathematics skills. Teachers use the program for encouraging practice of concepts introduced through instruction, as well as for the concise data reports; eliminates the need for paper-based reporting. Obtain accurate data over time with no duplication of effort.

**Payable from Cost Center Budget:** Curriculum and Instruction Software  
**Executive Sponsor:** Malika Savoy-Brooks

**A-8 2013-2014 General Fund Budget: \$2,410.00 – Approval of services of American Red Cross to provide First Aid, CPR and AED training**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the Office of Special Education to provide onsite First Aid, CPR, and AED training by certified American Red Cross personnel for 21 participants consisting of newly hired Personal Care Assistants(PCAs) and PCA reserves on November 5, 2013. The cost per person is \$110 and a \$100 service delivery fee.

**Payable from Cost Center Budget:** Special Education Professional Services  
**Executive Sponsor:** Andria Saia

**A-9 2013-2014 General Fund Budget: \$ 975.00 – Approval of Compensation for employees attending First Aid, CPR and AED training**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the Office of Special Education to be awarded compensation for attending mandatory onsite First Aid, CPR, and AED training by certified American Red Cross personnel for newly hired Personal Care Assistants(PCAs) and PCA reserves on November 5, 2013. The cost is \$65.00 per participant.

Shakira Allen	Nicholas DiStasio	Vanessa Thornton
Jeffrey Brooks	Estrella Durham	Luz Torres
Charlene Chamberlain	Lamont Grant	Zakey Trusty
Sade Covington	Iyana Nichols	Shaneequa Pitts
Karrin Cunningham	Nichole Nichols	

**Payable from Cost Center Budget:** Special Education Professional Services  
**Executive Sponsor:** Andria Saia

**A-10 \$38,935 for Professional Development & Student Enrichment**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the Chester Upland School District to contract with Dr. Derrick Pledger to provide professional development and student enrichment activities for the purposes of enhancing school climate, providing staff with tools to manage student behavior, encouraging students to use effective critical thinking skills and decreasing instances of student misconduct Topics to be covered include Accountability, Respect, Discipline, Character Education, Economics, Making Education a High Priority, Bullying, The Importance of Math and Science, Work Ethic. CUSD will contract with Dr. Derrick Pledger for the period of June 2013 – June 2014. CUSD will contract with Dr. Derrick Pledger. Contract amount includes: Professional Development \$4,800; Student Workshops \$3,800; Materials and Supplies (@\$37.40 per student) \$38,935.

**Payable from:** Title I Function 3300 and Title II Function 2270  
**Executive Sponsor:** Malika Savoy-Brooks

**A-11 Title II Grant: \$30,000.00 – Approval to purchase PD360’s Educator Effectiveness System**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval to purchase PD360’s Educator Effectiveness System. The total cost of the program is \$30,000 for 6 licenses and will include Technical support and Staff Training (12 Webinar sessions – 3 hours each) or 3 Onsite Trainings – 6 hours each) to implement the program, the teacher and pedagogy library and Common Core 360 content and Observation 360 and all software, facilitator guides, and program updates.

**Payable from Cost Center Budget:** Title II Grant  
**Executive Sponsor:** Andria Saia

**PERSONNEL AGENDA**

**B-1 General/Categorical Funds. Approval of appointments, correction of appointment, leaves of absence, assignments, reassignments, retirements, resignation, termination, transfer, completion of probation, fall (middle school) coaching appointment and winter (high school) coaching appointment.**

RESOLVED, that the following **appointments** be approved on the effective date respectively noted:

(a) Professional

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Salary</u></b>	<b><u>Effective Date</u></b>	<b><u>New Position or Replacement</u></b>
Clear, Richard	Substitute Teacher Floater	\$100/day 10 months	11/04/13	New Position 2013-2014 G.F.B.
Mahoney, Kaitlyn	Teacher, Special Education Toby Farms School	\$41,607 + \$200 (B/1) 10 months	11/11/13	Replacement 2013-2014 G.F.B.

(b) Non Professional

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Salary</u></b>	<b><u>Effective Date</u></b>	<b><u>New Position or Replacement</u></b>
Allen, Shaquiah	Personal Care Aide Floater	\$65/day 10 months	11/05/13	New Position 2013-2014 G.F.B.
Boynton, Joseph	School Safety Officer School Safety Department	\$17,277 10 months	10/23/13	Replacement 2013-2014 G.F.B.
Brooks, Jeffrey	Personal Care Aide Chester High School	\$65/day 10 months	11/05/13	New Position 2013-2014 G.F.B.
Chamberlain, Charlene	Personal Care Aide Toby Farms School	\$65/day 10 months	11/05/13	New Position 2013-2014 G.F.B.
Cunningham, Karrin	Personal Care Aide Stetser Elementary School	\$65/day 10 months	11/05/13	New Position 2013-2014 G.F.B.

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DiStasio, Nicholaus	Personal Care Aide Toby Farms School	\$65/day 10 months	11/05/13	New Position 2013-2014 G.F.B.
Foley, Emory	Personal Care Aide Chester Upland School of the Arts	\$65/day 10 months	11/05/13	New Position 2013-2014 G.F.B.
Hollis, Patricia	School Safety Officer School Safety Department	\$17,277 10 months	11/11/13	New Position 2013-2014 G.F.B.
Maultsby, Danny	Personal Care Aide Chester Upland School of the Arts	\$65/day 10 months	11/05/13	New Position 2013-2014 G.F.B.
Pittman, Tiffany	School Safety Officer School Safety Department	\$17,277 10 months	11/11/13	New Position 2013-2014 G.F.B.
Pitts, Shaneequa	Personal Care Aide Main Street School	\$65/hour 10 months	11/05/13	Replacement 2013-2014 G.F.B.
Shipley, Janene	Personal Care Aide Toby Farms School	\$65/day 10 months	11/05/13	New Position 2013-2014 G.F.B.
Stokes, Gloria	School Safety Officer School Safety Department	\$17,277 10 months	11/11/13	New Position 2013-2014 G.F.B.
Williams, Leah	Personal Care Aide Toby Farms School	\$65/day 10 months	11/05/13	New Position 2013-2014 G.F.B.

FURTHER RESOLVED, that the following **correction of appointment** be approved on the effective date respectively noted:

(a) Professional

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Perry, Sabrina	Teacher, Special Education/Math S.T.E.M. Academy at Showalter	Teacher, Special Education/Math Chester High School	10/21/13

FURTHER RESOLVED, that the following **leaves of absence** be approved on the effective date respectively noted:

(a) Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Keeley, Jean Marie	Teacher, Special Education/Math S.T.E.M. Academy at Showalter	12/09/13-03/03/14 (Maternity Leave)
Mumma, Sharon	Teacher, Elementary Toby Farms School	09/04/13 – 12/02/13 (FMLA)
Whitsett, Deborah	School Nurse Chester High School	10/18/13-12/02/13 (FMLA)

(b) Non Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Bennett, Regena	Custodian Maintenance Department	10/15/13-12/05/13 (FMLA)
Espanol, Mirtha	Assistant to the Director of Federal Programs Administration Building	10/29/13 - (Intermittent) (FMLA)
Lane, Allen	Painter Maintenance Department	10/11/13 – 12/01/13 (FMLA)

FURTHER RESOLVED, that the following **assignments** be approved on the effective date respectively noted:

(a) Non Professional

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective Date</u>
Bates, Stephen	Per Diem Custodian Maintenance Department	\$8.28/hour	10/22/13
Gordon, Johnesha	Per Diem Custodian Maintenance Department	\$8.28/hour	10/22/13

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Logan, Elaine	Per Diem Custodian Maintenance Department	\$8.28/hour	10/22/13
Sudler, Arthur	Per Diem Custodian Maintenance Department	\$8.28/hour	10/22/13
Thompson, Willie	Per Diem Custodian Maintenance Department	\$8.28/hour	10/22/13
Wicks, Deborah	Per Diem Custodian Maintenance Department	\$8.28/hour	10/22/13

FURTHER RESOLVED, that the following **reassignments** be approved on the effective date respectively noted:

(a) Non Professional

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Boyd, Eddie	Head Custodian Toby Farms School \$19.46/hour 12 months	Custodian Main Street Elementary School \$17.79/hour 12 months	10/28/13
Ortiz-Nieves, Betsy	Substitute Van Driver Transportation Department \$16.37/hour 10 months	Bus Driver Transportation Department \$18.17/hour 10 months	10/30/13
Payne-Grasty, Tashira	Bus Aide Transportation Department	Substitute Bus Aide Transportation Department	10/28/13

FURTHER RESOLVED, that the following **retirements** be approved on the effective date respectively noted:

(a) Professional

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Mazumdar, Namita	Teacher, Science S.T.E.M. Academy at Showalter	11/13/13
Morgan, Carita	Program Director, After- School & Summer Enrichment Administration Building	12/31/13

FURTHER RESOLVED, that the following **resignation** be approved on the effective date respectively noted:

(a) Non Professional

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Tucker, Tamika	Personal Care Aide Toby Farms School	10/22/13

FURTHER RESOLVED, that the following **termination** be approved on the effective date respectively noted:

(a) Non Professional

<b><u>Name</u></b>	<b><u>Position/location</u></b>	<b><u>Effective Date</u></b>
Case, Michael	Bus Aide Transportation Department	10/30/13

FURTHER RESOLVED, that the following **transfer** be approved on the effective date respectively noted:

(a) Professional

<b><u>Name</u></b>	<b><u>From</u></b>	<b><u>To</u></b>	<b><u>Effective Date</u></b>
Wagner, Julie	Teacher, English/ Special Education Chester High School	Teacher, English/ Special Education S.T.E.M. Magnet School	10/21/13

FURTHER RESOLVED, that the following **completion of probation** be approved on the effective date respectively noted:

(a) Non Professional

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Bowman, Talaina	Teacher Aide Stetser Elementary School	11/08/13
Johnson, Sanita	Bus Aide Transportation Department	10/09/13
Mason, Nathaniel	Bus Driver Transportation Department	10/04/13
Miles, Scott	Van Driver Transportation Department	11/04/13
Young, Carole	Bus Aide Transportation Department	11/04/13

FURTHER RESOLVED, that the following **fall (middle school) coaching appointment** be approved as respectively noted:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Stipend</u></b>
Moore, Andre	Athletic Director	\$4,500.00

FURTHER RESOLVED, that the following **winter (high school) coaching appointments** be approved as respectively noted:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Stipend</u></b>
Yarbray, Larry	Head Coach, Boys Basketball	\$5,000
Dennis, James	Assistant Coach, Boys Basketball	\$3,750
Spence, Derick	Assistant Coach, Boys Basketball	\$3,750
Springfield, Jimai	Assistant Coach, Boys Basketball	\$3,750
Dukes Sr., Marvin	Head Coach, Girls Basketball	\$3,500
Richardson, Tiffani	Assistant Coach, Girls Basketball	\$2,625
Thomas, Charlene	Assistant Coach, Girls Basketball	\$2,625
Thompkins, Alfred	Head Coach, Girls Indoor Track	\$4,000
Wharton, James	Head Coach, Boys Indoor Track	\$4,000

**Executive Sponsor:** Alvina Jenkins

**B-2 21<sup>st</sup> Century Community Learning Centers Grant (Cohort 6A) - Credit Recovery After-School Program.**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following individuals to participate in the grant-funded 21<sup>st</sup> Century Community Learning Centers (Cohort 6A) Credit Recovery After-School Program during the 2013-2014 school year, effective October 1, 2013 through June 12, 2014, serving in the capacity of teacher at the rate of \$25 per hour:

**Name**

Carter, Wesley

March-Amegadzie, Roslyn

**Payable from:** 21<sup>st</sup> Century Community Learning Centers  
Grant (Cohort 6A)

**Executive Sponsor:** Alvina Jenkins

**BUSINESS AGENDA**

**C-1 Reports of the tax collectors.**

RESOLVED, that the reports of the City of Chester, Borough of Upland, and Chester Township for the period October 1, 2013 through October 31, 2013 in the amount of \$803,684.86 be received, be noted upon the Minutes and filed.

**Executive Sponsor:** George R. Crawford

**C-2 Approval of the Treasurer's Report/Budget Report.**

RESOLVED, that the attached Treasurer's Report/Budget Report for the fiscal month ended October 31, 2013 be APPROVED by the Receiver, acting as the Board of School Directors.

**Executive Sponsor:** George R. Crawford

**C-3 General Fund Budget: \$8,231,624.74: Approval of list of payments.**

RESOLVED, that the attached list of payments dated October 18, 2013, through November 21, 2013 checks numbering #00033689 through #00033854, of the various accounts totaling for all accounts the grand sum of \$8,231,624.74, a copy of which has been given to the Receiver, acting as the Board of School Directors, and a copy of which is now before the Receiver, be APPROVED, and that said list of payments be incorporated into the November 21, 2013 Minutes.

(LIST OF PAYMENTS ATTACHED)

**General Fund Budget: \$1,888,216.74. Approval of payrolls.**

RESOLVED, that the payrolls dated October 9, 2013 and October 23, 2013 of the various accounts totaling for all accounts the grand sum of \$1,888,216.74 be approved by the Receiver, acting as the Board of School Directors.

**Payable from:** General Fund

**Executive Sponsor:** George R. Crawford

**C-4 2014-2015 Budget Development Timeline**

RESOLVED, that the Receiver of the Chester Upland School District (hereinafter "School District") adopts the attached 2014-2015 Budget Development Timeline.

**\*\*SEE ATTACHMENT\*\***

**Executive Sponsor:** George R. Crawford

**C-5 Approval of the Memorandum of Agreement between the School District and CUESPA**

RESOLVED, that the Receiver of the Chester Upland School District (hereinafter “School District”) adopts the Memorandum of Agreement between the School District and the Chester Upland School District Educational Support Personnel Association (hereinafter “CUESPA”) regarding Maternity Leave.

**MEMORANDUM OF AGREEMENT**

This Memorandum of Agreement (“MOA”) is entered into by and between the Chester Upland Educational Support Professionals Association (hereinafter referred to as the “Association”) and the Chester Upland School District (hereinafter referred to as the “District”).

**WHEREAS**, Bargaining Unit Member Amanda Laird has requested unpaid maternity leave which extends past the length of time for Family Medical Leave; and

**WHEREAS**, the parties are agreeable to modifying the current contract during status quo to grant said request;

**NOW, THEREFORE**, and in consideration of the mutual covenants contained herein, the parties, intending to be legally bound hereby, agree as follows:

1. The policy outlined below will take effect upon vote by the Receiver at the next scheduled meeting and be incorporated into any successor agreement:
  - a. Disabilities caused or contributed to by pregnancy, miscarriage, childbirth, and recovery there from are, for job-related purposes, temporary disabilities and will be treated as such under the terms of the regular sick leave policy of the Chester Upland School District.
  - b. Employees whose pregnancy terminates in child-birth shall be granted, for purposes of job-status, seniority rights, and benefits, a one (1) year Maternity leave.
  - c. Maternity Leave shall be without pay except the employee may choose to use or not use sick leave or accumulated sick leave during Maternity Leave. The employee shall be entitled to salary only during that period of time used as sick leave or accumulated sick leave.
  - d. Employees wishing to take unpaid leave for the purpose of child-rearing must notify the Superintendent at least 30 days prior to commencement of such leave.
  - e. For insurance purposes, the bargaining unit member shall notify the District Human Resources Department of the date of the birth or adoption of the child within thirty (30) days thereof. Such notice shall be in writing on a form provided by the District, completed and returned to the Human Resources Department.

**CHESTER UPLAND EDUCATIONAL  
SUPPORT PROFESSIONALS  
ASSOCIATION**

**CHESTER UPLAND  
SCHOOL DISTRICT**

By \_\_\_\_\_

By \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

**Executive Sponsor:** George R. Crawford

**C-6 Bid Award for Wheel Alignment System Upgrade to be Compatible with Existing Equipment**

RESOLVED, that the Receiver of the Chester Upland School District (hereinafter “School District”) accepts the formal bid in the amount of \$25,633.33 from Total Equipment Solutions, LLC regarding the Wheel Alignment System Upgrade to be compatible with existing equipment in the District’s Automotive Technical Education Program.

**Payable from:** High School (Tech Ed.)

**Account Code:** 10-1380-762-000-30-000-000-000-CHHS

**Executive Sponsor:** George R. Crawford