

**CHESTER UPLAND SCHOOL DISTRICT
MINUTES OF THE RECEIVER'S
MEETING OF THE PUBLIC**

**January 15, 2014
6:06 P.M.**

A Public Meeting of the Receiver of the Chester Upland School District was held this evening at the Administration Building of the Chester Upland School District located at 1720 Melrose Avenue, Chester, Pennsylvania.

Executive Staff Present: Mr. Joseph Watkins, Receiver
 Mr. Gregory Shannon, Superintendent
 Mr. George Crawford, Chief Financial Officer
 Ms. Claudia Averette, Chief of Staff
 Ms. Michelle Anderson (sitting in lieu of Andria Saia)

Solicitor (absent): Leo A. Hackett, Esquire

The Receiver's meeting opened with a call to order by Receiver, Joseph Watkins and the Pledge of Allegiance led by George Crawford, Chief Financial Officer.

NOTICE OF ADVERTISED MEETING

(COPY OF ADVERTISED NOTICE ATTACHED)

REPORT FROM THE SUPERINTENDENT

Gregory Shannon gave a report on the status of the schools.

STUDENT RECOGNITION

None

PRESENTATIONS

Toby Farms children gave a short performance in music.

COMMENDATIONS

The Board of School Directors were recognized as well as the Receiver and thanked for their contributions and hard work on behalf of our children pursuant to the PSBA's Recognition of School Boards.

APPROVAL OF MINUTES OF PREVIOUS MEETING OF DECEMBER 18, 2014

Receiver Watkins approved.

PUBLIC COMMENTS

Delores Shelton – Commended the children of Toby Farms on their performance. Said she wanted to use them for the 333rd Birthday celebration of Chester's discovery. Thanked Chief of Staff Averette for her hard work for the children of Chester and making sure they got warm coats for the winter. Wants us to keep up the good work with the children and hoping the children do a good job on the PASAs.

John Shelton, Sr. – Wanted to say thank you to all the Administration, but remind them that the job is not done.

Tyra Quail – Skeptical of the different climate at Toby Farms but went there on a Friday and found that the progress is real. Children are writing and printing their own newspaper.

A. Jean Arnold – 9 children are applying for the Bill Gates scholarship. Thanked the administration people and teachers that helped. They finished up their essays.

John Shelton, Jr. – Thanked the Receiver, Superintendent and Elected Board members for their good works. Asked for support to keep our High School afloat and keep the school district alive. Spoke out on the charter schools as money makers and not really interested in education. Asked that everyone talk up the district and get more children back.

EDUCATION AGENDA

A-1 Homebound Instruction for Students

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for student(s) listed below by student identification number to receive homebound instruction:

Student ID #:	School:	Effective Dates:
073318	Pilot School	1/18/15
074308	CHS	1/17/15

Payable from: 2013-2014 General Fund Budget
Executive Sponsor: Tamara Thomas Smith

A-2 Approval to enter into a contractual agreement with The Pathway School for Student #066723

RESOLVED, that the Board of School Directors enter into a contractual agreement with The Pathway School for educational services for the period of September 4, 2014 through June 12, 2015 (or the last day of school for the School District) for the student number listed below. The cost for the Pathways School is per contract of \$48,195.00 prorated for the initial enrollment date.

- 066723

Payable From: General Fund Budget
Executive Sponsor: Andria Saia

A-3 Approval for the Superintendent, Gregory Shannon and STEM Principal, Alexis Greaves, to attend the Scholastic Math Leadership Summit

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the Superintendent, Gregory Shannon and Alexis Greaves, STEM High School Principal, to attend the Scholastic Math Leadership Summit: Rebalancing the Equation – Supporting Students and Their Teachers *Equally*, held in San Francisco, January 26-28, 2015. **Scholastic will host the summit and pay for the attendees' airfare and lodging.**

Executive Sponsor: Gregory Shannon

A-4 Approval for Vincent Deery, STEM Instructional Learning Coach to attend the PA STEM Vision Conference

RESOLVED, that the Receiver, acting as the Board of School Directors, approves payment for Vincent Deery to attend the PA STEM Vision Conference held in Hershey, PA on March 6, 2015.

Payable from: School Improvement Grant
Executive Sponsor: Tamara Thomas Smith

A-5 Approval for Vincent Deery, Stem Instructional Learning Coach to attend the Academic Innovations workshop

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for Vincent Deery, Stem Instructional Learning Coach, to attend the “Launch Freshmen Toward High School and College Completion: How to Implement a Freshmen Course That Helps Students Build the Intrinsic Motivation to Succeed” workshop by Academic Innovations. The workshop will take place on Tuesday, January 20th, 2015 at the Hilton Garden Inn Fort Washington, 530 Pennsylvania Avenue, Fort Washington, Pa. 19034.

Payable from: School Improvement Grant
Executive Sponsor: Tamara Thomas Smith

A-6 Approval for Daddy University workshops to be held at Main Street Elementary School

RESOLVED, that the Receiver, acting as the Board of School Directors, approves payment for Daddy University Workshops to be held at Main Street Elementary in Upland, PA from February to June.

Payable from: Title I funds
Cost: \$2000
Executive Sponsor: Tamara Thomas Smith

A-7 Approval for parents and students to participate in ODUNDE 365-BUMI 101 workshops

RESOLVED, that the Receiver, acting as the Board of School Directors, approves payment for ODUNDE 365-BUMI 101 for parents and students to participate in an 8 week workshop from February 2, 2015 to March 27, 2015. Payment includes fees associated with travel, materials-consumable and non-consumable items.

Payable from: School Intervention Grant
Executive Sponsor: Tamara Thomas Smith

EDUCATION AGENDA ITEMS #A-1 THROUGH A-7 WERE APPROVED BY JOSEPH P. WATKINS, RECEIVER

PERSONNEL AGENDA

B-1 Approval of appointments, reassignments, leaves of absence, returns from leaves of absence, resignations, terminations, completion of probation and after school program appointments

RESOLVED, that the following **appointments** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective Date</u>	<u>New Position or Replacement</u>
Carlton, Greta	Art Teacher Chester High School	55,778 M/1 10 months	1/26/2015	Replacement G.F.B. 2014-2015
DiStasio, Nicholas	Bus Aide Out of District	10.99/hr 10 months	12/15/2014	New G.F.B. 2014-2015
Thompson, Barbara	Teacher Assistant Chester High School	22,356 10 months	1/20/2015	Replacement G.F.B. 2014-2015
Mason, Nathaniel	Sub Bus Driver Transportation	18.17/hr. 10 months	1/12/2015	Replacement G.F.B. 2014-2015
Matteo, Christina	Special Education Teacher STEM High School	64,168 M/2 10 months	1/2/2015	Replacement G.F.B. 2014-2015
Muhammad, Quentesa	P.C.A. Toby Farms	\$65./daily 10 months	1/2/2015	Replacement G.F.B. 2014-2015
Yates, Kailah	Bus Aide Transportation	10.99/hr 10 months	1/13/2015	New G.F.B. 2014-2015

RESOLVED, that the following **reassignment** be approved on the effective date respectively noted:

<u>Name</u>	<u>From Position/Location</u>	<u>To Locations</u>	<u>Effective Date</u>
Flagg, Ashlea	PCA In District \$65/daily	PCA Out of District \$80/daily	12/12/2014
McLaurin, William	PCA In District \$65/daily	PCA Out of District \$80/daily	11/20/2014

FURTHER RESOLVED, that the following **leaves of absence** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Graves, Sheryl	Elementary Teacher Toby Farms	1/6/2015-2/22/2015 Extension
Rawls, Evelyn	Teacher Assistant Stetser	12/17/2014-2/02/2015
Wearing, Delmar	Climate Manager STEM	1/2/2015-2/2/2015 FMLA
Wright, Brian	Custodian STEM	1/15/2015-2/23/2015 FMLA

FURTHER RESOLVED, that the following **return from leave of absence** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Brown, Margaret	Secretary Main Street	1/5/2015
Westbrook, Betsy	Elementary Teacher Main Street	1/2/2015

FURTHER RESOLVED, that the following **resignations** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Barksdale, R'rey	Custodian Chester High	11/03/2014
deBoer, Genevieve	Art Teacher Toby Farms	1/30/2015
Fowler, Delilah	Bus Driver Transportation	2/28/2015
Laird, Amanda	Nurse Toby Farms	1/2/2015

FURTHER RESOLVED, that the following **terminations** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Williams, Nanette	Bus Driver Transportation	1/15/2015
Smith, Jamie	School Security Officer STEM	1/15/2015

FURTHER RESOLVED, that the following **completion of probation** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Davis, Stan	School Security Stetser	1/2/2015
Tull, Eron	Painter Maintenance	12/15/2015

FURTHER RESOLVED, that the following **employees for the Stetser Elementary Afterschool Program** be approved on the effective December 15-18 2014 and January 5-May 8, 2015 from 3:45 p.m.to 5:15 p.m (Title I funds previously approved A-13 10/23/14 agenda) :

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Crosby, Shenice	Nurse	\$25./hr

FURTHER RESOLVED, that the following **employees for the Main Street Afterschool Clubs** be approved effective 01/06/2015 to 04/20/2015 from 3:45 p.m. to 5:15 p.m. (Title I funds previously approved A-13 10/23/14 agenda):

<u>Name</u>	<u>Club</u>	<u>Salary</u>
Jackson, Yolanda	Site Planner	\$12./hr
Young, Sharon	Theater/Dance	\$10./hr
Cunningham, Karrin	Coordinator	\$12./hr
Nichols, Breon	Nutrition/Math	\$10./hr
Anderson, Brenda	5 th Grade Reading Math	\$25./hr.

Executive Sponsor: Alvina Jenkins

B-2 2013-2014 General Budget – Approval to attend Greater Philadelphia Teacher Job Fair

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for Alvina Jenkins to attend the Greater Philadelphia Teacher Job Fair, in Oaks PA on March 18, 2015. Cost to include \$350 table and mileage reimbursement at district's approval rate.

Payable from: 2014-2015 General Fund Budget
Executive Sponsor: Alvina Jenkins

PERSONNEL AGENDA ITEMS #B-1 THROUGH B-2 WERE APPROVED BY JOSEPH P. WATKINS, RECEIVER

BUSINESS AGENDA

C-1 Reports of the tax collectors: \$

RESOLVED, that the reports of the City of Chester, Borough of Upland, and Chester Township for the period December 1 through December 31, 2014 in the amount of \$XXXXXX.XX be received, be noted upon the Minutes and filed.

Executive Sponsor: George R. Crawford

ITEM C-1 HAS BEEN TABLED DUE TO BUSINESS MANAGER'S INABILITY TO POST NUMBERS FOR THE TAXES FOR DECEMBER, 2014 BECAUSE OF ILLNESS.

C-2 Approval of the Treasurer's Report/Budget Report

RESOLVED, that the attached Treasurer's Report/Budget Report for the fiscal month ended December 31, 2014 be APPROVED by the Receiver, acting as the Board of School Directors.

ITEM C-2 HAS BEEN TABLED DUE TO BUSINESS MANAGER'S INABILITY TO POST FOR THE TREASURER'S AND BUDGET REPORTS FOR DECEMBER, 2014 BECAUSE OF ILLNESS

Executive Sponsor: George R. Crawford

C-3 General Fund Budget: \$9,621,730.69. Approval of list of payments

RESOLVED, that the attached list of payments of the various accounts totaling for all accounts and funds the grand sum of \$9,621,730.69, of which General Fund payments total \$9,458,798.97, and Food Services Fund payments total \$162,931.72, a copy of which has been given to the Receiver, acting as the Board of School Directors, and a copy of which is now before the Receiver, be APPROVED, and that said list of payments be incorporated into the January 15, 2014 Minutes.

(LIST OF PAYMENTS ATTACHED)
Executive Sponsor: George R. Crawford

General Fund Budget: \$3,095,422.69. Approval of payrolls

RESOLVED, that the payrolls dated in December, 2014 of the various accounts totaling for all accounts the grand sum of \$3,095,422.69 be approved by the Receiver, acting as the Board of School Directors.

Payable from: General Fund
Executive Sponsor: George R. Crawford

C-4 Approval for Joshua Culbertson and Jacqueline Browne to attend the A/CAPA Spring Child Accounting Conference in Hershey, PA

RESOLVED, that the Receiver, acting as the Board of School Directors, approves payment for Joshua Culbertson and Jacqueline Browne to attend the A/CAPA Spring Child Accounting Conference (PIMS, data collection processes, CAD & legal updates) at the Hotel Hershey in Hershey, PA on February 25, February 26 & February 27, 2015. This is without loss of pay and expenses including registration, travel, meals and transportation not to exceed \$1,800.00.

Payable from: Title II Funds
Executive Sponsor: Joshua Culbertson

C-5 Approval for continuation of services with Sungard Availability Services for the 2014-2015 academic year

RESOLVED, that the Receiver, acting as the Board of School Directors, continues the ongoing business relationship between Sungard Availability Services and the Chester Upland School District to ensure backup services and disaster recovery protection for the existing AS400 student information system throughout the 2014-2015 academic year.

Payable from: Title II Funds
Cost: \$19,836
Executive Sponsor: Joshua Culbertson

C-6 Approval of the Act 1 “Not to Exceed” Resolution

RESOLVED, that the Receiver of the Chester Upland School District (hereinafter “School District”) approves the attached regarding the Act 1 “Not to Exceed” Resolution.

Executive Sponsor: George R. Crawford

C-7 Approval for Mold Remediation at Chester High School by Servpro of Southern Delaware County

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for mold remediation at Chester High School be granted to Servpro of Southern Delaware County.

Payable from: General Fund Budget

Cost: Not to Exceed \$10,000

Executive Sponsor: Kenneth Caulk

C-8 Approval for emergency replacements of parts of the roof system, the HVAC system and addition of water heating at Chester High School

RESOLVED, that the Receiver of the Chester Upland School District (hereinafter “School District”) declares an emergency in accordance with the provisions of the Pennsylvania School Code regarding the replacement of the roof membrane system at Units “B” and “D”, the replacement of the HVAC system cooling towers, the replacement of select HVAC unit ventilators, dual temperature piping system and controls, and the addition of domestic water heating capacity at Chester High School.

BE IT FURTHER RESOLVED, that the Receiver acknowledges that funding will come directly from the Pennsylvania Department of Education.

Payable from: PDE

Cost: \$3,750,000 (Estimate)

Executive Sponsor: George Crawford

ITEM C-9 WAS ADDED TO THE AGENDA:

C-9 Approval for Liability Insurance for the Chief Recovery Officer, Dr. Francis Barnes, be purchased

RESOLVED, that the Receiver acting as the Board of School Directors, grant approval for Liability Insurance be purchased for the Chief Recovery Officer, Dr. Francis Barnes with annual premiums not to exceed \$2,000.

Executive Sponsor: George Crawford

BUSINESS AGENDA ITEMS #C-3 THRU #C-9 WERE APPROVED BY JOSEPH P. WATKINS, RECEIVER

There being no further business *Receiver, Joseph P. Watkins* adjourned the meeting at 6:35 pm.

CHESTER UPLAND SCHOOL DISTRICT
FINANCIAL RECOVERY RECEIVER

Joseph P. Watkins

Date